TOOWONG BRIDGE CLUB INC.

Management Committee Meeting
14th September 2026
Minutes of Meeting

1. **Attendance/Apologies**:
   Attendance: Caroline Nelson, Judy Vann, Janet Lovell, Irene Komen, Jane Tilbury, Sue English, Neil Strutton
   Apologies: Andrew Hay, David Sydes

2. **Minutes of the previous meeting 10th August 2026**
   Hard and electronic copies of the Minutes were provided to the Committee.
   Motion that the Minutes are a true and accurate record of the July meeting.

   Moved: Judy Vann; **Seconded**: Jane Tilbury **Carried**.

3. **Business arising from the minutes of the previous meeting:**

   a) **Teams & Pairs Championships**
   - It was agreed that Caroline Nelson would speak to Deanne Gaskill about taking responsibility for the Australia-Wide Pairs, Championships, Bridge Day Out and GNOT.
   - Neil Strutton will contact Australia Bridge Foundation to ascertain how the money raised from Bridge Day Out is spent.

   b) **WhatsApp Group**
   - Two groups have been established. One for Novices and one open to anyone.

   c) **Revised Constitution**
   - No feedback received from Peter Nillson to date. Caroline Nelson to follow up.

4. **Business Arising from Correspondence**

   a) **Information from Kim Ellaway - QBA**
   - An email was received from Kim Ellaway regarding Keith McDonald (a former President of QBA & ABF) who passed away aged 75.

b) Other Correspondence

- Letter from Sherrell Cardinal resigning from Committee & Education Sub-committee due to personal reasons, effective immediately.
- Rapid intervention is required to ensure the activities she has been managing will continue.
- These activities include:
  - Director and scorer coverage for Friday afternoon.
  - Coverage of post-beginner program — to be discussed with Ross Murtagh.
  - Ongoing management of the Education Sub-committee.

5. Treasurer's Report:

Treasurer's report has been circulated electronically.

Motion that the Report be accepted, and the purchases be ratified.
Moved: Neil Strutton; **Seconded**: Irene Komen; **Carried.**

6. Membership Update

- TBC has received applications for membership from Lesleigh Rooney, Anna Cottell, Anna Goulter, Di Morton, Lyndal Bayley, Shelley Ward, Sue Smith, Don Wilson, Elliott Cardinal.

Motion that these new members be welcomed to the Club and that the Membership Report be accepted.
Moved: Judy Vann; **Seconded**: Irene Komen; **Carried.**

7. General Business

a) Drop Down Screen Wiring

- Given there are regular issues with the remote control not working, it might be worthwhile lowering the wall-mounted control panel to a height which can be reached by a person standing on the floor.

Action: Judy Vann to check with electrician

b) Bridge Day Out

- Tables fees donated to Bridge Australia Foundation.

c) Water Cooler

- Potential "quick-fixes" have not worked. A plumber will be sent to investigate the problem – machine is under warranty.

d) Grant Applications

- BCC have a new 2 tier application system. First an EOI is submitted, then an invitation to lodge a full application may be issued.
- Suggestion is that we spend approximately $15,000 from our funds for new BridgeMates and save the large grant offers for more expensive expenditure.

Motion: TBC to purchase BridgeMates from current funds.
Moved: Judy Vann; **Seconded**: Sue English; **Vote:** All agreed.
Action: Caroline Nelson to follow up with David Sydes re EOI system.

e) Parking Issues

- Problems with all day parkers are increasing, despite the 4 Hour Parking sign erected by

BCC.

- Caroline Nelson will contact BCC again, and if no success, the committee agreed she should advance the case by contacting our local politician for support.

f) Dishwasher

- Plumber attended today to investigate why the machine is leaking. Bolts on the side are corroded and broken. The area was sealed with plumber's cement, but still leaked when he ran a test cycle. It was suggested the problem area could be welded, but there is no guarantee of success.

Motion that a new dishwasher be purchased.
Moved: Judy Vann; **Seconded**: Irene Komen; **Vote:** All agreed
Action: Irene Komen & Judy Vann to check prices

g) Club Cleanup — Internal & External

- Caroline Nelson suggested we have a working bee on a Sunday to have a general tidy up internally & externally plus undertake minor repairs. Club members be encouraged to volunteer assistance.

Actions: Caroline Nelson to draft an invitation. Judy Vann to draft a list of tasks to be done.

h) Australia Wide Restricted Pairs

- Deanne Gaskill will be convening arrangements for AWRP but will be absent on the day. Janet Lovell will convene on the day.
- A new convenor for Teams and Pairs championships as well as the 3 AWRP events for 2027 onwards needs to be found.

i) Education Sub-Committee

- Neil expressed interest in becoming a member of this committee
- Caroline Nelson arranged a meeting with Ross Murtagh to discuss a way forward following Sherrell Cardinal's resignation.

8. Other Business

a) Club General Meeting

- An outcome of our 2026 AGM was to hold General Meetings throughout the year which all club members are invited to attend.
- November has been suggested for our first one, and our revised Constitution is to be tabled for approval. Date to be decided when Constitution has been reviewed.

b) Mentoring

- There is confusion about who should be attending mentoring sessions. Education committee to discuss the basic knowledge requirements for attending.

Action: Caroline Nelson to follow-up.

Meeting closed at 15:25 pm **Next meeting 12th October, 2026 at 1:30pm**

TOOWONG BRIDGE CLUB INC.

Management

Committee Meeting
10th August 2026
Minutes of Meeting

The meeting was opened by Janet Lovell at 1:38pm

9. Attendance/Apologies:
Attendance: Judy Vann, Janet Lovell, Andrew Hay, Sherrell Cardinal, Jane Tilbury, Sue English
Apologies: Irene Komen, Caroline Nelson, David Sydes, Neil Strutton

10. Minutes of the previous meeting 13th July 2026
Hard and electronic copies of the Minutes were provided to the Committee.
Motion that the Minutes are a true and accurate record of the July meeting.

Moved: Judy Vann; **Seconded**: Andrew Hay **Carried**.

11. Business arising from the minutes of the previous meeting:

d) Drop Down Screen & Projector
- Task completed.
- All present thanked Andrew Hay for meeting a tight deadline to get the equipment operational.

e) WhatsApp Group
- Caroline Nelson advised Chris Pohle the committee agreed to his proposal and asked him to provide information we can circulate to members.

f) Revised Constitution
- No feedback received from Peter Nillson to date.

g) Thursday Night Session
- 1st session held on 6th August.
- Good feedback received.
- Will take time to build up numbers.

12. Business Arising from Correspondence

c) Information from Kim Ellaway - QBA
- A list of accredited directors at TBC was circulated for updating.
- Masterpoint Secretary Seminar to be held via Zoom on 18th August. Information forwarded to Marge Henry.

Action: Judy Vann to respond to Kim Ellaway re directors.

d) Other Correspondence

- Ross Lamb asked if we would consider allowing him to run chess tournaments on our premises. The committee agreed not to do so.
- Dee Gregory would like to run a seminar for our members regarding cruise travel, and asked about hiring our premises for a local Dance Studio to hold a Trivia Night. The committee agreed not to do so.

Action: Judy Vann to respond to both people advising we are not able to assist them.

13. Treasurer's Report:

As noted in the July minutes, no Treasurer's report would be circulated.

14. Membership Update

No report received from the membership secretary.

15. General Business

j) Pairs Championship

- Janet Lovell recommended this discussion be carried over to the September meeting.

16. Other Business

No other business was raised.

Meeting closed at 13:58 pm Next meeting 14th September, 2026 at 1:30pm

TOOWONG BRIDGE CLUB INC.

Management Committee Meeting
13th July 2026
Minutes of Meeting

The meeting was opened by Caroline Nelson at 1:30pm

17. Attendance/Apologies:

Attendance: Caroline Nelson, David Sydes, Judy Vann, Janet Lovell, Neil Strutton, Andrew Hay, Sherrell Cardinal, Jane Tilbury, Sue English

Apologies: Irene Komen

18. Minutes of the previous meeting 8th June 2026

Hard and electronic copies of the Minutes were provided to the Committee.

Motion that the Minutes are a true and accurate record of the June meeting.

Moved: Judy Vann; **Seconded**: Neil Strutton **Carried**.

19. Business arising from the minutes of the previous meeting:

h) Drop Down Screen & Projector

- In Progess

i) Allocation of Duties

- Duties List given to new committee members.
- Judy to email to remainder of committee.

j) Revised Constitution

- David Sydes reviewed previous version and updated according to new regulations.
- Caroline Nelson has asked Peter Nillson to review from a legal perspective.

20. Business Arising from Correspondence

- Kim Ellaway reminded clubs to develop a policy regrading charge for youth players. TBC already follow QBA's suggestion of half price.

- Chris Pohle has suggested a WhatsApp group for partner finding. Our current stand-by roster will remain in place.

Motion that a WhatsApp group be set up.
Moved: Neil Strutton; **Seconded**: Sherrell Cardinal; **Votes:** All in favour; **Carried.**
Action: Caroline Nelson to ask Chris to set up plus provide some information for us to circulate to members.

21. Treasurer's Report:
Treasurer's report has been circulated electronically.

Motion that the Report be accepted, and the purchases be ratified.
Moved: David Sydes; **Seconded**: Sue English; **Carried.**

22. Membership Update

- TBC has received applications for membership from Catherine Yelland, Jane Brady, Libby Marples, Laura Cobzaru, Linda Gough, Annette Ryan, Peter Robinson and Rosie Russell.

Motion that these new members be welcomed to the Club and that the Membership Report be accepted.
Moved: Neil Strutton; **Seconded**: Judy Vann; **Carried.**

23. General Business

k) Club Teams Knockout Championship 2026

- Lyn Tracey has formed a team to represent TBC in the Open section.

Motion that we approve their representation.
Moved: Neil Strutton; **Seconded**: Judy Vann; **Carried.**
Action: Judy Vann to advise Lyn.

l) Teams Night

- Sherrell Cardinal proposed we introduce a Thursday evening session. Feedback is another evening session would be welcome.
- Committee discussed her suggestion of making it a Teams Night, and agreed to run it as a regular Duplicate session. A Teams Night could be held once a month if sufficient interest.
- Sherrell will run a Supervised Play session at the same time.
- Play will be from 6:30 – 9:30pm. Doors to open at 6:00pm. Players encouraged to BYO wine and cheese to foster socialising.
- Commencing 6th August.

Motion that Thursday night Duplicate and Supervised Play session be introduced.
Moved: Sherrell Cardinal; **Seconded**: Neil Strutton; **Carried.**

m) Christmas Party

- Sunday 6th December suggested. Members only.
- Cost to be $20. Sign-up via sheet on front table. Members to be advised that if their name remains on the list after 29th November, bridge credits will be deducted on their behalf.

Motion that the above 2 suggestions be approved.
Moved: David Sydes; **Seconded**: Janet Lovell; **Carried.**

n) Grant for BridgeMate 3

- Application for funding will be submitted at the next available opportunity.

o) Treasurer Arrangements During Absence

- David Sydes advised no financial reports will be submitted for the August meeting. He will continue to pay invoices during his absence.
- Jenny McGowan will monitor claims during his 6 week absence.

24. Other Business

a) Minute Writing Program

- A suitable program to be explored.

b) Melbourne Cup Lunch

- Same format as 2025.
- Janet Lovell will organise Sweeps.
- Suggested cost $20.

Motion that the price be increased to $20.
Moved: David Sydes; **Seconded**: Andrew Hay; **Carried.**

c) Solar Panels

- New panels scheduled to be installed on 10 August.

Meeting closed at 3:15 pm Next meeting 10th August, 2026 at 1:30pm